

## SAFETY ACTION PLAN

You are required by law to be aware and responsible for areas, as below, to the Safety Action Plan when visiting Tekapo Springs.

### RINK

Risk Items	Causes of risk	Mitigate or reduce risk & responsibility	Risk Impact	Likelihood
Slip / Trip on premises (not including rink surface)	Ice in car park / entry path / rink surrounds Inappropriate footwear Running and not walking carefully Unaware of ice	<ul style="list-style-type: none"> <li>Signs in place – Tekapo Springs (TS)</li> <li>Gritting and salting of areas – TS</li> <li>Staff qualified with first aid – TS</li> <li>Supervision at all times – Staff teachers</li> </ul>	Low	Medium
Slip / Trip on Ice / Possible injury (concussion, broken bones, contusion etc)	Inexperience, collision Silly behaviour Wet ice (increased chance of slipping)	<ul style="list-style-type: none"> <li>Skating frames offered and helmets compulsory – TS</li> <li>Children to bring own helmets due to limited numbers at TS – Staff teachers</li> <li>Schools are provided with rink rules – TS</li> <li>Schools enforce rink rules – Staff teachers</li> <li>Schools to supervise and manage students who are bored, or behaving inappropriately or unsafely – Staff teachers</li> <li>First aid onsite at all times – TS</li> <li>Ice grooming for wet ice – TS</li> <li>Games on ice to keep students busy and learning appropriate skills - TS</li> <li>Keep up to date with daily weather and decide if during wet weather to continue skating - Staff teachers</li> </ul>	Medium	Medium
Cold / Hypothermia	Lack of clothing, getting wet	<ul style="list-style-type: none"> <li>Suggested clothing advised – Staff teachers</li> <li>Monitoring children – Staff teachers</li> <li>Games on ice to keep students busy, hot food available - TS</li> </ul>	Low	Medium

### TUBE

Risk Items	Causes of risk	Mitigate or reduce risk & responsibility	Risk Impact	Likelihood
Tripping on Magic Carpet	Inappropriate behaviour not paying attention Not listening to / following instructions	<ul style="list-style-type: none"> <li>Trained staff at top and bottom of tube park providing instructions and supervising - TS</li> <li>Supervision of children – Staff teachers</li> </ul>	Low	Low
Injury on /around Tube Park	Falling out of tube Inappropriate behaviour Not following instructions Going faster or slower than advised for park conditions Extremities outside tube rubber	<ul style="list-style-type: none"> <li>Trained staff at top and bottom of tube park providing instructions and supervising - TS</li> <li>Monitoring condition of park and adjusting speed of magic carpet - TS</li> <li>Conditions of park ensure tube park is safe – TS</li> <li>Providing clear instruction on tube park – TS</li> <li>Supervision of staff and ensure abiding by rules – Staff Teachers</li> </ul>	Low	Medium/High

## POOLS

Risk Items	Causes of risk	Mitigate or reduce risk & responsibility	Risk Impact	Likelihood
Heat exhaust / Stroke	Staying too long in hot pool Medical condition and dehydration	<ul style="list-style-type: none"> <li>Variety of different pool temperatures offered (including cooler pool and aqua play area) water fountain poolside, sunshades erected over pools in summer, provide sunblock, medical equipment.</li> <li>Signs indicating hottest pool is adults only – TS</li> <li>Lifeguards onsite at all times and trained to identify symptoms – TS</li> <li>Supervision of children – Staff teachers</li> </ul>	Low	High
Bee sting	Allergic reaction	<ul style="list-style-type: none"> <li>Signage, medical equipment, salt to attract bees away from pools – Tekapo Springs</li> <li>Students to indicate if they are predisposed to allergic reactions or anaphylaxis for bee stings (or other) – Staff teachers</li> </ul>	Low	Medium/High
Slip / Trip on around pool	Running around pools Slippery surfaces Silly behaviour	<ul style="list-style-type: none"> <li>Rope rail at sides of entry path, no running rule poolside, clean pools, and staff experienced at first aid.</li> <li>Pool rules provided to all schools – TS</li> <li>Supervision and monitoring rules are abided by – Staff teachers</li> </ul>	Medium	Medium
Drowning	Unable to swim Falling into pool Inappropriate behaviour where child could hit head and fall into pool	<ul style="list-style-type: none"> <li>100% supervision at all times by experienced and qualified lifeguards – TS</li> <li>Pool guidelines and rules enforced – TS and Staff Teachers</li> <li>Medical equipment including oxygen &amp; defibrillator at reception – TS</li> </ul>	Low	High

## GENERAL

Risk Items	Causes of risk	Mitigate or reduce risk & responsibility	Risk Impact	Likelihood
Car Accident	Students running off bus, not looking where they are going. Inattentive motorist	<ul style="list-style-type: none"> <li>Signs in place on boundaries and off limit areas and car park areas – Tekapo Springs</li> <li>Supervision and advising students to take care when in car park and driveway areas – Staff teachers</li> </ul>	High	Low
Kidnap	Leaving the restricted areas, getting separated from the group	<ul style="list-style-type: none"> <li>Signs in place on boundaries and off limit areas – Tekapo Springs</li> <li>Supervision and advising students to take care when in car park and driveway areas – Staff teachers</li> </ul>	High	Low
Getting left behind	Students running off Students	<ul style="list-style-type: none"> <li>Supervision at all times – Staff teachers</li> <li>Roll call and monitoring of students before arriving and departing TS – Staff Teachers</li> </ul>	Medium	Medium